

DOCUMENT NO. 1

MEMORANDUM OF THE SOCIETY

1. Name of the Society : Brothers of St. Gabriel Educational Society.
2. Location of the office situated : Montfort Bhavan,
11-6-862, Red Hills,
Hyderabad - 500 004.
3. Aims and objects
 1. To impart Education to all in healthy environment to build a strong nation of intellectuals and promote literacy and craftsmanship in our country.
 2. To foster a spirit of unity and spirit to shape enlightened and responsible citizens through such educational institutions.
 3. To organise seminars, workshops on academically relevant thoughts and to co-operate and associate with similar organisations.
 4. To promote Art of Dance, Drama, Music, Painting, Craft Art and Architecture, Photography, Cinematography.
 5. The promotion of literature and science, the diffusion of useful knowledge.
 6. The establishment and maintenance of High Schools, Secondary Schools, Colleges, Industrial and Vocational Schools, Training Schools, Orphanages, Hostels and Boarding establishments for the students and staff, all non-formal and informal educational programmes and related charitable activities and all other Educational Institutions belonging to the Brothers of St. Gabriel Educational Society, or entrusted to it for direction and management, mainly for the benefit of Catholics, and others as well, irrespective of race, caste, community, religion or social status, and to apply for and to obtain for them, wherever necessary either recognition from Government or University, educational or other authorities as the case may be.
 7. To provide financial and other assistance and support for conducting educational research and establish and maintain research institutions.

[Signature]
CORRESPONDENT
LITTLE FLOWER SCHOOL
UPPAL, HYD - 500 039.

[Signature]
PRINCIPAL
LITTLE FLOWER SCHOOL
Uppal, Hyderabad.

[Signature]
CORRESPONDENT
LITTLE FLOWER SCHOOL
UPPAL R.R. DIST-500 039. --

[Signature]
CORRESPONDENT
LITTLE FLOWER SCHOOL
UPPAL R.R. DIST-500 039.

[Signature]
Mandal Education Officer,
Uppal Mandal, R. R. Dist.

OFFICE OF THE REGISTRAR OF SOCIETIES
HYDERABAD

CERTIFICATE OF REGISTRATION

Registration No. 3037/94.

I hereby certify that the BROTHERS OF
ST. GABRIEL EDUCATIONAL SOCIETY is
this day registered under the Andhra Pradesh
(Telangana areas) Public Societies Registration
Act, 1350 Fasli (Act 1 of 1350 F.)

Given under my hand and seal at Hyderabad
this the 4th day of July one thousand nine
hundred ninety four.

B. Frank
CORRESPONDENT

LITTLE FLOWER SCHOOL

Seal of the REGISTRAR OF SOCIETIES.
UPPAL R.R., DIST-500 039, (Sd.)
Registrar of Societies

B. Frank
CORRESPONDENT
LITTLE FLOWER SCHOOL

UPPAL R.R., DIST-500 039.

Attested
B. Frank
Mandal Education Officer
Uppal Mandal, R. R. Dist.

CERTIFICATES

1. "Certified that the Association is formed with no profit motive and no commercial activity is involved in its working".
2. "Certified that the office bearers are not paid from the funds of the Association".
3. "Certified that the Association would not engage in agitational activities to ventilate grievances".
4. "Certified that the office bearers' signatures are genuine".

(Sd)
Secretary.

B. Frank
CORRESPONDENT
LITTLE FLOWER SCHOOL
UPPAL R.R. DIST-500 039,

B. Frank
Mandal Education Officer
Uppal Mandal, R. R. Dist.

DECLARATION

We, the undersigned persons in the memo have formed into an association and responsible to run the affairs of the Association and desirous of getting the Society registered under Public Societies Registration Act. 1350 Fasli.

Name of the office bearers in block letters. S/o	Designation of their local standing in the Society	Occupation	Residential Address	Signature
1. BRO. K.K. THOMAS S/o KURUVILLA	President	Provincial Superior	Montfort Bhavan 11-6-862, Red Hills, Hyderabad-500 004.	(Sd)
2. BRO. CELESTINE S/o JOSEPH	Vice-President	Teaching	Little Flower Junior College, Uppal, Hyderabad-500 039.	(Sd)
3. BRO. RAYMOND S/o VARGHESE	Secretary & Treasurer	Provincial Bursar	Montfort Bhavan 11-6-862, Red Hills, Hyderabad- 500 004.	(Sd)
4. BRO. THOMAS AQUINAS S/o AUGUSTY	Member	Teaching	All Saints' High School Gunfoundry Hyderabad-500 001.	(Sd)
5. BRO. FRANCIS M.M. S/o MATHEW	Member	Teaching	St. Mark's Boys' Town Jahanuma, Hyderabad- 500 253.	(Sd)
6. BRO. THOMAS REDDY S/o SHOW REDDY	Member	Teaching	St. Paul's High School, Hyderguda, Hyderabad- 500 029.	(Sd)
7. BRO. T.K. JOSE S/o KURIAKOSE	Member	Teaching	Snehanilayam Suryapet Nalgonda-508 213.	(Sd)
8. BRO. K.M. JOSEPH S/o C.T. MATHEW	Member	Teaching	St. John's High School, Gannavaram K.D.I. -521 101.	(Sd)

B. Frank
CORRESPONDENT
LITTLE FLOWER SCHOOL
UPPAL R.R. DIST-500 039.

WITNESSES :

Name in block letters S/o	Residential Address	Occupation	Signature
1. K. BHASKARAN S/o SRI K. PARASU- RAMA PILLAI (Late)	19-3-1088 Engine Bowli Falaknuma P.O Hyderabad-500 253.	Retd. Teacher	(Sd)
2 S.N. RASOOL S/o Late SYED DAS- TAGIR SAHIB	B 56 F1 Vijayanagar Colony Hyderabad- 500457	Teacher	(Sd)

(Sd)

Secretary.

[Signature]
CORRESPONDENT

LITTLE FLOWER SCHOOL

UPPAL R.R. DIST-500 039,

DOCUMENT NO. II

RULES AND REGULATIONS

- Name of the Society : Brothers of St. Garbiel Educational Society.
- Location of the Office : Montfort Bhavan,
11-6-862, Red Hills,
Hyderabad-500 004.
- (i) Membership : Christians only.
(ii) Category of Members : General.
(iii) Admission fee and the annual subscription or monthly subscription: Nil
- General Body :-
 - Annual General Body will meet once in a year i.e. in the month of June/July.
 - Functions :-
 - to pass the budget for the ensuing year and approve the expenditure statement of previous year.
 - to approve the report of the activities of the Society.
 - to elect the executive committee etc.,
 - to appoint auditor.
- (I) Exact number of the Executive Body (08) i.e. President, Vice-President, General Secretary, Joint Secretary and Treasurer and the remaining persons are executive committee members.
(II) The members of the Executive Committee (Governing Body) shall be duty bound to attest the signatures of all the members of newly elected Executive Committee (Governing Body) and to see that the

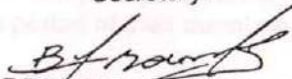
[Signature]
CORRESPONDENT
LITTLE FLOWER SCHOOL
UPPAL R.R. DIST-500 039.

said signatures of the out-going Governing body tally with the annual list as filed with the Registrar of Societies before 15th day of the succeeding month in which elections were held.

6. Quorum :- Half of the total members for general body meeting and 1/4 for executive body meeting.
7. Funds :- The funds shall be spent only to the attainment of the objects of the Society and no portion thereof shall be paid or transferred directly or indirectly to any of the members through any means.
8. Amendments :- No amendment or alteration shall be made in the purpose of the Association unless it is voted by 2/3 of its members present at a special meeting convened for the purpose and confirmed by 2/3 of the members present at a second special meeting.
9. Winding up :- In case the Society has to be wound up the property and funds of the Society that remain after discharging the liabilities if any, shall be transferred or paid to some other institution with similar aims and objects.

The Provisions of section 13 of the Societies Registration Act shall apply.

(Sd)
Secretary.


CORRESPONDENT
LITTLE FLOWER SCHOOL
UPPAL R.R. DIST-500 039,

Interpretation:

In these Rules and Regulations, unless there be anything in the context repugnant or inconsistent there with.

- (a) The Society shall mean "Brothers of St. Gabriel Educational Society, Central Province" which form part of the "Institute of the Brothers of St. Gabriel" established by the Holy See under Canon Law.

Upto now, the Society formed part of the Institute of the Brothers of St. Gabriel, registered under the Societies Registration Act 1860, on 27th August, 1926 at Villipuram, bearing Registration No. 1/1926 for all of India. Now, it is considered expedient to register the Province of Central India separately for administrative convenience.

- (b) The Governing Body : The Governing Body shall mean the governing body of the Society as provided by these Rules and Regulations.
- (c) Managing Committee : The Managing Committee, that is constituted by the Governing Body for the management of any institution of the Society.
- (d) Institute of the Brothers of St. Gabriel : That Religious Society known as the Brothers of St. Gabriel, as established by the Holy See.
- (e) Religious :

A member, who has been canonically admitted into the Religious Society and has declared publicly the vows of Poverty, Chastity and Obedience, of his own free will.

- (f) Provincial Superior : The Head of the Religious Society of the Brothers of St. Gabriel, Province of Central India, proposed by the members of the Province and appointed by the Superior General of the Society as per the provisions of the Constitution.
- (g) The Secretary is that member of the Governing Body, duly appointed by the President as such.
- (h) Constitution : Shall mean the Laws and Regulations of the Institute of the Brothers of St. Gabriel.

CORRESPONDENT
LITTLE FLOWER SCHOOL
UPPAL R.R. DIST-500 039.

(i) Canon Law : Shall mean the Law of the Catholic Church.

(j) The Act : The Act shall mean the Societies Registration Act 1350 F or any statutory modifications, amendments and replacements thereof from time to time.

(k) Membership : Only members of the Religious Society of the Brothers of St. Gabriel are eligible as members of the Society. The members of the Society shall be appointed by the President for the time being, of the Society and entry of an eligible person's signature along with the counter initials of the President in the Membership Roll of the Society 'ipsofacto' be deemed conclusive proof of such members's appointment and admission into the Society.

(l) Admission fee and the annual subscription or monthly subscription: Neither entrance fee nor subscription shall be collected from the members.

(m) Termination of Membership : (a) Membership is terminated automatically when a member of the Congregation, i.e. Institute of the Brothers of St. Gabriel, ceases to be such member as a result of renunciation, removal, resignation, death or goes out of India permanently or living outside the community as a result of excommunication.

(b) Such persons or any member or non member or legal heir or body cannot dispute the termination of membership in any court of Law.

(c) Further, they shall have no claim for compensation for services rendered to the Society during the period of their membership.

(n) Reward : The members of the Society who are engaged in any of the works of the Society, shall be entitled to receive Honorarium for professional services rendered as teachers, supervisors or any other office, as the case may be. However, this will not be a part of his personal income, but is made over to the Congregation to which he belongs under the rules thereof.

(o) Area of operation : All over India.

Activities in furtherance of the Objects of the Society :

(A) TO ESTABLISH : To establish, construct, organize, conduct, take over, support, develop, acquire, extend, maintain, close down, dis- pose of, manage and administer primary, secondary, high, industrial, Technical, agricultural, schools and colleges, ~~non~~ formal education centres and other educational institutions for the diffusion of useful knowledge and values, and not for the purpose of profit.

TO EDUCATE : To educate, train, and instruct adults and children, irrespective of religion, race, community, caste, languages, or social status by establishing, taking over, endowing, conducting, maintain- ing, administering and carrying on schools, colleges and institutions for their education, instruction and training in all subjects, religious, secular, liberal, technical and to develop, equip, improve, alter and close down such schools, colleges and institutions.

(B) TO PROVIDE :

(1) (a) To provide residential accommodation, equipment and main- tenance of the aspirants and members of the Institute of the Brothers of St. Gabriel and also in institutions other than those of the said institute.

(b) To educate and train the aspirants and members of the In- stitute of the Brothers of St. Gabriel.

(c) To maintain the retired members of the Institute of the Brothers of St. Gabriel.

(2) (a) To build school buildings, hostels, prayer halls, orphanages, playfields, nurseries, libraries, and other educational, scien- tific, technical institutions.

(b) To organise, maintain, conduct premises, facilities, equip- ments and means for the propagation and advancement of the educational, scientific, technical, religious and charitable ideals including the holding of classes, conferences, lectures, dramatisation, exhibition and competitions, and giving of prizes, awards, scholarships, freeships, diplomas and certi- ficates in respect thereof, in pursuance of objectives of the Society and not for the purpose of making profit.

BRANCH
CORRESPONDENT
LITTLE FLOWER SCHOOL
UPPAL R.R. DIST. 039.

(c) To publish, issue and exhibit journals, periodicals, books, banners, pamphlets advertisements, reports, lectures and other reading and audio-visual materials for the diffusion of useful knowledge, and for the promotion of benefit and advertisement of educational, scientific technical, religious, charitable ideals, institutions, works and activities of the Society in pursuance of the objectives of the Society.

(3) To Acquire : To the extend as natural persons might or could do to acquire by purchase, lease, mortgage, loan, gifts, grant, legacy, bequest, exchange, right, privilege, or otherwise from any person, company, society, government, or institution, or body whatsoever and to hold all or part of the movable or immovable properties of all descriptions now or here-after vested in or in the possession of the Provincial of the Brothers of St. Gabriel, or now or here-after vested in or in the possession of any person or body and used or devoted for or to any purpose of the Society or any charitable, educational, social, moral, cultural, religious, scientific or other purposes whatsoever in connection therewith and to have the name or names of any or all of the above named mutated in any court or office (civil, revenue, municipal, estate or of any other nature), to that of the Society.

(4) To Take Gifts : To take or receive from any person, government or institution or body whatsoever any gifts, wheter money or property movable or immovable, such as real estates, or donations in cash or in kind whether by gifts of a person living or by legacy, bequest, will or foundation for any of the objects of the Society.

(5) To Borrow or Alienate : To alienate by way of sale, mortgage, lease, release, loan, charge, hypothecate, pledge, exchange, hiring out, gift, or otherwise, with or without security the properties or funds of the Society or any portion or portions thereof including the making or giving of subscriptions, contributions, or assistance, pecuniary or otherwise to charitable, educational, ecclesiastical, religious, benevolent, or other institutions, bodies, or persons as from time to time may seen necessary or appropriate within the prescriptions of Cannon Law and according to the constitutions regulating to the alienation of the properties of the Congregation of the Institute of the Brothers of St. Gabriel.

(6) To Invest : To invest, lay aside, deposit in Banks, or otherwise in the money or funds of the Society not immediately required for the objects of the Society, and to subscribe for, purchase,, acquire, hold, sell, endorse, and negotiate in every way, and such other securities duly approved by the I.T. Act. 1964 and rules made there under from time to time and the proceeds are to be used in pursuance of the objectives of the Society.

(7) To apply for, receive, accept and utilise any Government, University and/or other grants, aids and/or other allowance in connection with any of the Institutions, educational or otherwise, works and activities conducted, and properties held by the Society, and to deal with the same in accordance with the terms and conditions thereof, and to execute such documents as may be required.

- To charge and to receive from the students, pupils, trainees, boarders, such fees, rates and charges as may be prescribed from time to time, receive, accept, hold, expend, administer and use any gift, bequest grant, donation or foundation, in kind or in money, or any other property and to raise funds by fetes and entertainments for the promotion of any of the objects of the Society.

- To receive and to give donations/contribution/subscription from/to other trusts, Organizations and individuals in furtherance of the objectives of the Society.

(8) To use the income : To use all the income from the property movable or immovable or from the works of the Society as such whensoever derived, for the objects of the Society as set in the memorandum of the Society, but not to distribute any portion thereof among its members by way of profits, dividends or bonus except the re-imbursement of expenses incurred bonafide on behalf of the Institution.

(9) To operate Bank Accounts : To open and operate current, savings, overdrafts, or fixed deposit Accounts with any banks in the name of the Society upon such terms and in such manner as the Governing Body shall deem fit, and to appoint or remove those who operate such accounts and moreover to open branch accounts with any bank in the name of the Managing Committee or departments or heads of institutions controlled by the Governing Body of the Society and to appoint or to remove those who operate such accounts.

- 10) Law Suits : To commence, prosecute, defend, appear to conduct, continue, compromise, abandon, contest or submit to any civil, criminal, administrative, revenue, municipal, arbitration, conciliation, or other proceedings or inquiry for the furtherance of, or in conjunction with any of the objects of the Society.

– To appoint such persons as the Governing Body deem fit for the purpose of representing the Society or any Managing Committee or member of the Society in any legal, or other proceedings that may from time to time be instituted by or against the Society or such Managing Committee or person.

1. "Certified that the association is formed with no profit motive and no commercial activity is involved in its working."
2. "Certified that the office bearers are not paid from the funds of the Association."
3. "Certified that the Association would not engage in unlawful activities to ventilate grievances."

General Body :

1. Annual General Body Meeting : Annual General body meeting of the Society shall ordinarily be held before the end of September every year.

The Quorum for any General body meeting shall be 1/3rd of the total number of members of the Society.

II. Functions :

1. The functions of the General body meeting shall be :
 - (a) to pass the budget for the ensuing year.
 - (b) to approve the expenditure statement of the previous year.
 - (c) to approve the report of the activities of the Society.
 - (d) to elect the members of the Executive/Governing Body of the Society and
 - (e) to appoint auditors for the current year.

Governing Body/Executive Body :

- (A) The management and control of the Society shall be vested in a Governing Body consisting of 8 members. They are : President, Vice-President, Secretary, & Treasurer, and five Governing Body members. The Vice-President is appointed by the President from among the Governing Body members.

Their term of office shall be for 3 years. The Governing Body shall be responsible for the proper administration and functioning of the several institutions and programmes under its control in furtherance of the objects of the Society.

The Provincial Superior is ex-officio the President of the Governing Body. The Secretary & Treasurer shall be appointed by the Governing Body. Other members shall be elected by the General Body by majority of votes. The retiring members are eligible to be re-elected.

Any vacancy in the Governing body shall be filled as per norms laid down by the General Body. A revised list of the Governing Body shall be filled with the Registrar of Societies, Hyderabad - Andhra Pradesh.

(B) Powers of Governing Body :

- (i) The Governing Body shall have the entire control and management of the business and affairs of the Society, the administration of all properties movable and immovable, and to do all things generally to carry out the objects of the Society as are by the Act not required to be exercised or done by the Society in the General Meeting.
- (ii) The Governing Body shall maintain every year a correct or amended (a) list of the members of the Society together with their names and addresses, (b) list of the members of the Governing Body brought upto date, (c) list of properties and assets of the society and (d) Registrar of the Accounts relating to Society annually audited and shall forward copies of such of them if so required by any enactment in force to such persons and at such times.

B. Srinivas
CORRESPONDENT

LITTLE FLOWER SCHOOL
UPPAL R.R. DIST-500 039,

CORRESPONDENT
LITTLE FLOWER SCHOOL
UPPAL R.R. DIST-500 039.

(C) The President : The President shall be the Provincial Superior of the Religious Society of the Brothers of St. Gabriel Province of Central India.

- He shall preside over all the meetings of the General Body and Governing Body.
- The President is the Chief Executive of the Society. Any nominee of the President shall have and exercise all the powers of the President during his absence. Such nominations shall be in writing.
- He shall have a right of casting vote in case of equality of votes.
- He shall appoint and transfer members of the Society to various institutions under the management of the Society or elsewhere.
- He shall have the power to act on behalf of and represent the Society in all its transactions and to accept or execute on its behalf all conveyances, mortgages, leases and all other deeds and documents that are required to be executed by or on behalf of the Society and the same shall be effective and binding on the Society as if executed by the Society itself.

(D) Vice-President : He shall assist the President in discharging his functions. In the absence of the President he will perform the duty of the President as entrusted by him.

(E) Secretary : He is the Chief Executive Officer of the Society and custodian to all records relating to the Society and Correspondent on behalf of the Society. He has to take on record of all the minutes of the Society and to convene both the bodies of the Society with the permission of the president.

(F) Treasurer : He is the responsible person for all the financial transactions relating to the Society. He has to maintain accounts properly along with the vouchers. He has to prepare the budget and expenditure statement of the Society. He shall get the accounts of the Society audited by a qualified auditor every year.

Governing Body meeting : Frequency : The meeting of the Governing Body may meet together for dispatch of Business of the Society, at least twice a year and oftener if necessary, observing however, the following:-

(a) CHAIRMAN The Chairman of the Governing Body shall be the President or his nominee in his absence.

(b) MAJORITY : Questions arising at a meeting shall be decided by a simple majority of votes either on a show of hands or by secret ballot. In the case of equality of votes, the Chairman shall have a second or casting vote; provided however, no resolution pertaining to the ordinary powers of the President shall be deemed to have been carried, or to have any validity or effect whatsoever, if the President shall have voted against it, and no such matter as pertains to the President's power shall be taken up or put to vote in any meeting at which the President is not present in person or by proxy.

Management of the Institutions :

(a) Every school, college, Educational and other Institutions established owned and or administered by the Society shall be in the category of a Religious Minority Institution as contemplated by the article 19 and 30 of the Constitution of India, and as such, the Principal/Headmaster and Correspondent/Manager shall be only members of the Society of the Brothers of St. Gabriel.

(b) The members of their Managing Committee of every school, college, educational and other institutions established, owned or administered by the Society shall consist of the Correspondent, the Headmaster/Principal and other members appointed by the President.

(c) The Correspondent shall be the ex-officio Chairman of the Managing Committee of such institutions.

(d) The Principal/Headmaster shall be the ex-officio, Secretary of the Managing Committee of the institution.

(e) In case the Correspondent and the Principal/Headmaster are one and the same person, another member of the Society shall act as Secretary.

Annual Report : After the Annual General Meeting of the Society, a copy of the current list of the Members of the Governing Body as constituted on the day of the said Annual General Meeting, giving the names, office if any, occupation and address of the members, shall be sent to the Inspector General of Registration and Stamps Andhra Pradesh.

Seal : There shall be a common seal of the Society which shall be affixed at the discretion of the Governing Body to such deeds, contracts, agreements, official letters, documents or statements of whatsoever nature as may require the sanction of the Governing Body. The composition of the said Seal may be altered from time to time by a resolution of the Governing Body.

(Sd)
Secretary
B. Prasad
CORRESPONDENT
LITTLE FLOWER SCHOOL
UPPAL R.R. DIST-500 039,

CERTIFIED TO BE A CURRENT COPY

Name of the office Bearers : S/o	Designation	Occupation	Residential Address	Signature
1. BRO. K.K. THOMAS S/o KURUMILLA	President	Provincial Superior	Montfort Bhavan 11-6-862, Red Hills, Hyderabad-500 004	(Sd)
2. BRO. CELESTINE S/o JOSEPH	Vice-President	Teaching	Little Flower Junior College, Uppal, Hyderabad-500 039	(Sd)
3. BRO. RAYMOND S/o VARGHESE	Secretary & Treasurer	Provincial Bursar	Montfort Bhavan 11-6-862, Red Hills, Hyderabad- 500 004	(Sd)

CORRESPONDENT
LITTLE FLOWER SCHOOL
UPPAL R.R. DIST 039.

WITNESSES :

Name in block letters S/o	Residential Address	Occupation	Signature
1. K. BHASKARAN S/o SRI K. PARASU- RAMA PILLAI (Late)	19-3-1088 Engine Bowli Falaknuma P.O Hyderabad-500 253.	Retd. Teacher,	(Sd)
2. S.N. RASOOL S/o Late SYED DASTAGIR SAHIB	B 56 F1 Vijayanagar Colony Hyderabad- 500457	Teacher	(Sd)

(Sd)
Secretary.